



Job Description – Catering Assistant: Front of House

Scarisbrick Hall School

MAIN PURPOSE OF JOB:

Scarisbrick Hall School is seeking a Temporary Front of House Catering Assistant to join our Catering team on a flexible, as-required basis. This role will support the daily dining provision for our school and nursery pupils across the Gasworks Café and main school dining rooms.

Working hours will vary and will be allocated as required by the Catering & Events Manager, making this an ideal opportunity for someone seeking temporary and flexible work.

The successful candidate will play a key role in ensuring a welcoming, efficient, and well-organised dining experience, while consistently maintaining high standards of customer service, food presentation, and cleanliness within a busy school environment.

KEY RESPONSIBILITIES:

- Prepare and set up the dining area ahead of lunchtime service.
- Serve morning break, lunch, and tea to pupils in a friendly and efficient manner.
- Maintain cleanliness of the kitchen and dining areas as required, adhering to hygiene standards.
- Set up the dining area in preparation for tea service.
- Assist with additional tasks as needed to support the catering team.



Personal Specification – Catering Assistant: Front of House

Scarisbrick Hall School

QUALIFICATIONS AND SKILLS
Previous experience in catering is preferred but not essential – full training will be provided.
A positive attitude and a willingness to work as part of a team.
Ability to manage time effectively and work in a fast-paced environment.
Availability to work Monday to Friday, with occasional weekend shifts as required.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Safeguarding training will be given.

Applicants must be willing to undergo child protection screening, including checks with past employers and the Disclosure & Barring Service. The school will conduct this check for you.