



Job Description – Teaching Assistant

Scarisbrick Hall School

MAIN PURPOSE OF JOB:

All employees must be willing to uphold the ethos and support the aims and values of Scarisbrick Hall First and Middle School, Scarisbrick Hall College, TCM and Beautiful Beginnings Nursery.

You should be passionate about working with children

Scarisbrick Hall School is proud to have a reputation for high academic standards and staff who will go 'above and beyond' to secure the best possible outcomes for all students. The school is within the beautiful setting of Scarisbrick Hall Park including woodland, lake and attractive surroundings. Scarisbrick Hall School is a member of the Independent Schools Association.

We have a number of vacancies available for Teaching Assistants across the whole school, including 1-2-1. These can be part time or full time, term time only positions (hours to be agreed) and salary to be negotiated depending on experience.

You will be responsible to the Sendco.

KEY RESPONSIBILITIES:

- Using acquired skills, to support and deliver learning activities and contribute to the development of work programmes to facilitate effective teaching and learning, for SEND pupils
- Provide input to the planning and evaluation of learning activities for an individual to enable the teaching staff to make informed decisions when developing their plans
- Supervise the activities of individuals and groups both in and out of the classroom (including educational visits) to ensure their safety and facilitate their physical and emotional development in accordance with the school's behaviour management policy
- Monitor individual pupil's progress, achievements and development and report these to the teaching staff/line manager to inform decisions taken regarding any Individual Education Plans and emotional wellbeing support for pupils
- Liaise with parents and carers in conjunction with the teaching staff to ensure effective communication concerning the pupils' wellbeing
- Record pupil information as specified by the teaching staff/line manager to ensure the schools information systems are maintained
- Attend to the personal and physical needs of pupils so that their wellbeing is maintained
- Prepare and maintain learning resources so that the objectives of the lesson plans are met for a visually impaired pupil in a safe learning environment, which complies with relevant health and safety requirements
- Display and present the pupils work, under the direction of teaching staff so that it enhances the classroom environment and celebrates achievement
- Attend staff and other meetings and participate in staff training development work and staff reviews as required



Personal Specification – Teaching Assistant
Scarisbrick Hall School

ESSENTIAL CRITERIA
Experience of working with SEND pupils
NVQ level 2 or higher qualification
Competent ICT skills
Cheerful, positive and enthusiastic about working with children
An effective communicator with staff and children
Ability to work well as part of a team.

DESIRABLE CRITERIA
Further qualifications up to and including QTS
Evidence of CPD
Evidence of using ICT to enhance learning
Evidence of training and experience in supporting pupils with SEN
Proven record of contributing to a successful team

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Safeguarding training will be given.

Applicants must be willing to undergo child protection screening, including checks with past employers and the Disclosure & Barring Service. The school will conduct this check for you.